

## Council of Members Nomination

### Guidance Notes

Thank you for your interest in the above election. If you require any further information or assistance, please email [communication@cartrefi.coop](mailto:communication@cartrefi.coop) or give us a ring on 07741 310256.

Please read the notes below for guidance before completing this form.

#### CANDIDATE DETAILS

To stand for election, a candidate must

- Be either:
  - A permanent full or part time member of staff that has been employed by Cartrefi for a least one year
  - A community supporter of Cartrefi Cymru
- Be employed or live in the constituency in which they wish to stand for election

Candidates will be listed in alphabetical order by Surname on the ballot paper, along with their forename(s).

#### ELECTION STATEMENT PREPARATION INSTRUCTIONS

Your election statement will be reproduced and circulated to voters with the ballot paper. Please note that in the interest of fairness, we will make every effort to ensure candidate election statements are reproduced exactly as they have been submitted. Therefore, please check your election statement carefully for any grammatical or spelling errors before submitting it.

We strongly encourage you to submit your election statement online or by email to [communication@cartrefi.coop](mailto:communication@cartrefi.coop). If you do not have access to a computer and/or email, and can only provide a handwritten election statement, please ensure it is clear and easy

to read in order to avoid the possibility of error and misinterpretation.

Cartrefi Cymru reserves the right to edit or not to publish your election statement if it is factually inaccurate or contains false material.

Your election statement must not exceed the word limit of 250 words. If your election statement exceeds the word limit, it will be cut at the word limit and followed by the words 'statement cut at word limit'.

Failure to provide an election statement by close of nominations will not invalidate your candidacy; instead, the words 'statement not received' will be published in the space where your statement would have appeared.

You have been invited to submit a photograph of yourself, you can email it to [communication@cartrefi.coop](mailto:communication@cartrefi.coop).

Failure to provide a photograph by close of nominations will not invalidate your candidacy; instead, the words 'photograph not received' will be published in the space where your photograph would have appeared.

**NOMINATIONS CLOSE AT MIDDAY ON TUESDAY 27<sup>TH</sup> APRIL 2021**